



Board Meeting

14 March 24, 6.30pm – 8.30pm

CCRMO Office, 1 Opal Street SE11 4HZ & Teams

Present

Sherona Gayle, SG
Michail Nazarenko, MN
Julien Kroll, JK
KV Duong, KD
Sally Seymour, SS

Apologies

Craig Robinson
Mike Corney, MC

Invited

Masood (Southwark RMO Manager)

Minute Taker

Julien Kroll

Name / Item	Details	Action
SG	Opens meeting and confirms quorum.	
SG	Goes through purpose of the meeting	
1	Introduction of Masood: Masood, a local estate manager and panel member for estate manager interviews, joined to provide insight and suggestions for improvement in estate management.	
2	Estate Manager Interviews Recap: <ul style="list-style-type: none">Julien Kroll shared feedback on recent interviews for the estate manager position.Two candidates stood out: Alison Oswald and Mike Thomas.Alison has experience managing a property in Covent Garden but lacks experience with council estates and RMOs.Mike has extensive experience in housing management and is currently working for Croydon Council.	

	<ul style="list-style-type: none"> Discussions on the pros and cons of both candidates ensued, with a focus on their experience, expected salary, and potential for part-time work. 	
3	<p>Decision on Estate Manager Appointment:</p> <ul style="list-style-type: none"> The board discussed at length and decided to recruit Alison Oswald as the estate manager if she accepts the terms [REDACTED] Mike Thomas did not respond to follow-up communications, raising concerns about his interest in the position. 	
4	<p>Staff Structure and Contracts:</p> <ul style="list-style-type: none"> The board voted not to renew the assistant's three-month contract and agreed on a two-week notice instead of the one week which is the legal requirement. For Peter (current estate manager), the board decided to give the minimum contractual notice and aim for a one-week overlap with the new estate manager, paying Peter in lieu if necessary. 	
5	<p>Other Business:</p> <ul style="list-style-type: none"> The board was briefed on another temp covering the housing officer role, performing well. Masood provided advice on the importance of board support and guidance for the new estate manager and the potential risks associated with contractual obligations. 	
6	<p>Next Steps:</p> <ul style="list-style-type: none"> Sherona Gayle to follow up with Alison Oswald regarding the job offer and start date. Legal and HR advice to be sought regarding notice periods for Peter and the assistant. 	<ul style="list-style-type: none"> <u>SG to finalize recruitment of Alison Oswald based on agreed terms.</u> <u>SG to confirm notice periods with HR and manage the transition for Peter and the assistant.</u>
7	<p>Closing:</p> <ul style="list-style-type: none"> Sherona Gayle thanked everyone for their participation and especially Masood for his insights and advice. 	
	Meeting closed 20:30	